

<p>Policy Title</p> <p>Suspension of a Provider (or Centre)</p>
<p>Policy Category</p> <p>Accreditation and Quality Endorsement</p>
<p>Policy Objective</p> <p>To provide a transparent and fair process whereby a NEAS provider's membership may be suspended for a fixed time period.</p>
<p>Policy Statement</p> <p>The NEAS Board recognises that there are circumstances where a provider's membership may be suspended for a period of time prior to a decision to terminate or otherwise continue their membership.</p>
<p>Circumstances for Suspension</p> <p>Suspension is considered when the circumstances around a Quality Endorsed member may include but are not limited to a provider's standing in relation to:</p> <ol style="list-style-type: none"> 1. Conduct which is not consistent with NEAS' mission statement and values and may be viewed as questionable by external stakeholders 2. Unresolved criminal, regulatory or other legal proceedings against a provider, their directors or employees 3. Registration of the provider is suspended by a government or other registering authority
<p>Procedure for Suspension</p> <ol style="list-style-type: none"> 1. Information related to circumstances for suspension will be examined by a NEAS Accreditation Committee. The Committee will prepare a recommendation to the NEAS Board. 2. The NEAS Board will consider the circumstances for suspension and the recommendation of the NEAS Accreditation Committee in making a determination. 3. Where the NEAS Board determines that a provider's membership is to be suspended, the provider will be advised in writing. The reasons for the suspension and the timeframe will be outlined. 4. The duration of a suspension is for a minimum of two months.
<p>Outcome of Suspension</p> <ul style="list-style-type: none"> • The provider will be informed of the decision to suspend them as a NEAS Quality Endorsed ELT centre

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- The registering authority will be advised of the decision to suspend the provider
- The limitations of suspended membership include the removal of member benefits:
 - Use of NEAS quality mark from all new marketing and current website and electronic marketing mediums
 - Removal of the provider from the NEAS website listing and NEAS marketing collateral until suspension outcome is resolved
- The provider is required to complete an Annual Return of Information
- At its discretion NEAS may conduct a full Quality Review Visit
- The provider is required to pay annual NEAS fees

Linked Documents

Policy – NEAS Accreditation Committee

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