



Form T102

APPLICATION FOR ASSESSMENT OF TEACHER QUALIFICATIONS

TAX INVOICE ABN 29 003 980 667

WHEN COMPLETED THIS FORM BECOMES A TAX INVOICE

All documentation must be complete and payment received before assessment can commence.

PLEASE COMPLETE ALL FIELDS

Surname

Given Name(s)

Postal Address

Email Address

Assessment of qualifications is being sought in relation to

Academic Manager

Teacher (NEAS accredited ELT centre)

AMEP Teachers - Please email amepinfo@education.gov.au

SUBMISSION OF DOCUMENTS

Electronic submission is preferred.

Email completed form and attachments to: neas@neas.org.au

Alternatively, hard copy may be mailed to
NEAS, Suite 201, Level 2, 213-219 Miller St, North Sydney NSW 2060

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CONFIDENTIALITY: The information contained in this submission remains confidential to the Directors and Staff of NEAS and to individual NEAS Quality Assessors who are under contract of confidentiality to NEAS. The information may also be made available to governments.

FEE PAYABLE: \$120
GST: \$12
Total: **\$132**

Please indicate method of payment:

CHEQUE (payable to NEAS)

EFT (BSB 032-099 ▪ Acct No 187624 ▪ Account Name NEAS)

CREDIT CARD (online at neas.org.au/accreditation/payments)

When making payment please quote T102 and own surname.

Indicate date of payment:

Details of qualifications

Full name of degree qualification(s), issuing institution, year conferred

For degree equivalent:

• Name of qualification, issuing institution, year conferred

• Full-time equivalent duration of study involved

• Details of any recognition of equivalence granted (e.g. by [Department of Education and Training](#), NOOSR, State Education Department, Department of Immigration)

Full name of TESOL qualification(s), issuing institution, year conferred

If TESOL qualification does not meet [NEAS criteria](#), please attach a rationale explaining why you believe it should be considered as equivalent (e.g. name of accrediting body for an overseas qualification), along with any relevant documentary evidence.

Form T102 ATTACHMENTS AND ADDITIONAL INFORMATION

Please attach **certified copies** of the following documents.

Degree

OR

For degree equivalent:

- a. Qualification
- b. Transcript
- c. Evidence of any recognition of equivalence

TESOL qualification

Transcript of TESOL qualification showing duration and practicum

If the TESOL qualification may not meet NEAS criteria:

Rationale explaining why you believe it should be considered as equivalent

Relevant documentary evidence